



ROYAL OXBRIDGE INTERNATIONAL SCHOOL PH

Discipline. Excellence. Leadership

- **SECONDARY**

Friday, 2nd May, 2025.

NEWSLETTER FOR THIRD TERM (2024/2025) ACADEMIC SESSION

Welcome back to school!!

We are very pleased to welcome you to the third and final term of 2024/2025 academic session. Though the holiday was short, everything has been put in place for the successful kick off the term; the staff are excited and enthusiastic to give their best as this is the concluding part of the session in which students would be tested.

A). RESUMPTION: We are delighted to inform you that school will resume fully on Monday 5th May, 2025 for third term.

B). SCHOOL FEES PAYMENT POLICY: Our school fees policy states that all fees should be paid before student's resumption.

C). PUNCTUALITY/CLOSING: Punctuality is the soul of business. This is to remind our esteemed parents that resumption to school is on/before 7:30am as assembly starts by 7:30am. Attendance at the assembly is compulsory. The school management frowns at lateness. Resumption time for Students of ROIS is latest 7:45am. The school gate will be locked after 8:00am. Students resuming after 8:00am will go back home with their parents/guidance.

- Kindly pick up your ward(s) promptly as late pick up will attract a fine.

D). EXTERNAL EXAMINATION REGISTRATION: The school has registered her students for the year 2025 external examination (**National BECE, State BECE, WASSCE, NECO**). We use this medium to advise our parents whose children are in these classes to encourage them to study for these exams for optimal performance. We have adequately prepared them; revisions are still going on. With your prayers, we are trusting and believing in God for a better outcome this year.

E). LAB COAT: Lab coat is available for practical. Cost: #10,000

F). ADMISSIONS FOR 2025/2026 SESSION INTO OUR NURSERY, PRIMARY AND SECONDARY IS ONGOING

Admissions are OFFICIALLY OPEN into our Nursery, Primary and Secondary School for September, 2025!

Exams dates are as scheduled below;

Entrance exam: Saturday 3rd May, Saturday 12th June, and Saturday 9th August 2025. Time: 8:30am prompt.

Forms are also available at the school.

**There are limited spaces in some classes available for this session.*

G). SCHOOL UNIFORM APPEARANCE: All students must wear the official uniforms of ***Royal Oxbridge International School PH*** as designated for the day, occasion or ceremony as may be instructed.

- i. School Uniform: Plain Black school shoe (Canvas or boots are not allowed), branded wine school socks, school tie on Monday, Tuesday, Thursday and Friday. (Black belt for boys)
- ii. Sports Wear: Plain White canvas (colour designs on white canvas are not allowed), branded white school socks on Wednesday.
- iii. Black wrist watch must be worn at all time.

PS: No accessories is allowed.

H). HAIRSTYLES: The use of attachments on student's hair is strictly prohibited. Only wool is allowed for weaving only but should be done moderately not long. Girls must have their hair plaited nicely or low cut for easy management; boys must also have their hair cut low without any style.

I). DISCIPLINE: Parents are to assist us, work with the school in monitoring their children's academic progress. It is important that at the beginning of each term, the students' notes and textbooks are checked, assignments and tests are followed up. The school's management should be consulted in case of any weakness or challenge observed by the parents. These actions will help the students to sit up, be more studious, confident and determined to succeed.

Also, there's need for parents to partner with the school in child's discipline and moral values as this forms part of our long-term goals.

J). SECURITY CONCIOUSNESS: The school places premium importance on the safety of students and staff members, therefore putting up some stringent measures to ensure this is achieved to the satisfaction of parents. While the school plays its part, Parents are advised also to be security conscious at all times.

PS: Parents are to pick up their ward(s) from the reception as no pick up will be done at the gate or through phone calls. Please note that siblings under the age of 18 are not allowed to pick up any students. Parents should please come in to pick their

ward(s). The passport of whoever picks up any child should be brought to school and signed in the consent form.

* The front desk officer should be informed of any change in the arrangement of who picks up your child(ren) after school hours and whoever you authorize should identify with a valid I.D card. No child would be released to an unidentified person.

K). MUSICAL INSTRUMENTS: All Junior Secondary students are mandated to have a musical instrument for music practical. Parents are encouraged to get any one of these musical instruments.

- Violin.
- Recorder.
- Keyboard.
- Guitar.
- Saxophone.

L). PARENTS' CONCERNS/FEEDBACK AND SUGGESTIONS: As a school, we operate an open-door policy. We appreciate your feedback and suggestions and assure you that they will be treated in confident with positive resolution. Concerns/Complaints should please be directed to either the Customer Service Team or the Principal.

M). STAY UPDATED WITH OUR MEDIA PAGES: Please take note of our social media handles. **Like, follow, share** to stay updated on our school activities.



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Royal Oxbridge International School PH.

Thank you for choosing ROIS!

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